

STEWARD NOMINATION FORM



PSAC LOCAL 610

Western University

1313 Somerville House

London, ON N6A 3K7

Email: staffpsac610@gmail.com

Web: www.pfac610.ca

Call Out for **2023-2024** Steward Nominations

Candidates must submit the attached nomination form (third page) by email to staffpsac610@gmail.com.

Instructions and Guidelines:

1. Steward Roles and Term: Stewards serve as the initial point of contact for department members regarding labor-related concerns. Their term of service spans one academic year. Their roles include but not limited to:

- Serve as a liaison between the members of their department, the Stewards of other departments and divisions, and the Local's Officers
- Solicit information from and represent the interests of the members of their department within the Local.
- Assist with the grievance process where appropriate.
- Direct members to relevant sections of the Collective Agreement, as required.

You can find more details in section 5.3 of the PSAC Local 610 Bylaws regarding Stewards.

2. Nomination Form Submission: Candidates interested in becoming Stewards must submit the attached nomination form (found on the fourth page) via email to staffpsac610@gmail.com.

3. TA Steward Selection: The selection or election of TA Stewards depends on the number of department members. For departments with up to 70 members, two Stewards are chosen, with an additional Steward for every 35 additional members (rounded up). If there are more nominations for TA stewards than there are positions available in the department, elections will be held. Such elections will be conducted by the PSAC610 CRO or a designate assigned by the CRO as per the Bylaws.

4. Timeline: The selection or election process should be completed by October 15 of the current academic year.

5. Determining Steward Numbers: The number of Stewards per department is determined based on the GTAs registered for the Fall 2023 term. The final count will be confirmed after receiving the official Fall GTA list from the School of Graduate and Postdoctoral Studies during the first week of October.
6. Steward Assignment for Smaller Departments: Departments with fewer than 25GTAs will automatically receive one Steward. In cases where there is no interest or practical possibility of a department-specific Steward, one Steward may serve an amalgamation of departments.
7. Diversity and Inclusion: It's essential to reserve at least one Steward position for individuals who identify as women, trans, nonbinary, genderqueer, or two-spirit.
8. Election Necessity: If more nominations are received than there are positions available within a department, the Chief Returning Officer (CRO) will notify the department, initiating a Steward election. If a departmental graduate student society already has a well-established election process, it may continue to be used.
9. PSAC Local 610 Involvement: Departments conducting elections should inform the CRO and the PSAC Local 610 office, and if possible, invite a PSAC Local 610 representative to witness the elections. In cases where this is not possible, the local will facilitate the election within the department, with results submitted to the CRO and the office.
10. Purpose of the Steward Nomination Form: The Steward Nomination Form process is jointly implemented by the PSAC Local 610 Executive Committee, the Chief Returning Officer, and the Chief Stewards. It ensures consistency, legitimacy, and fairness in Steward selection.
11. Acknowledgment of Prior Elections: Some departmental graduate student societies may have already conducted their Steward elections for the 2023-2024 year. In such cases, we request that these graduate student societies return the completed nomination forms to acknowledge their selections.

Divisions and their Departments

Arts & Humanities Division

Classical Studies
Comparative Literature
English
Faculty of Info & Media Studies
French
Hispanic Studies
Modern Languages & Literatures
Philosophy Theory & Criticism
Visual Arts
Women's Studies
Music

Biological Sciences Division

Anatomy and Cell Biology
Biology
Chemistry
Communicative Sci-Disorders
Dentistry
Epidemiology/Biostatistics
Health & Rehab Sciences
Kinesiology
Medical Biophysics
Microbiology & Immunology
Neuro Science
Nursing
Pathology
Physiology & Pharmacology

Physical Sciences Division

Applied Math
Biomedical Engineering
Chemical Biochemical Engineering
Civil Environmental Engineering
Computer Science
Electrical Computer Engineering
Environmental Science
Geology
Geophysics
Mathematics
Mechanical Materials Engineering
Physics & Astronomy
Stats Actuarial

Social Sciences Division

Education
Political Science
Anthropology
Psychology
Economics
Geography
History
Sociology

Faculty of Law, Ivey Business
School

Postdoctoral Associates

All departments



From the office of the Chief Returning Officer

2023-2024 STEWARD NOMINATION FORM

If you have questions about this form, please contact the PSAC Local 610 Office at staffpsac610@gmail.com or visit our website, www.psac610.ca.

Each candidate must have a nominator and a seconder from their department. Please return this completed form by email to staffpsac610@gmail.com. You only need to submit this page.

A. Candidate Information (please print clearly)

LAST NAME, FIRST NAME	<input type="text"/>
DEPARTMENT	<input type="text"/>

UWO EMAIL	<input type="text"/>
SIGNATURE	<input type="text"/>

B. Nominator Information (please print clearly)

LAST NAME, FIRST NAME	<input type="text"/>
DEPARTMENT	<input type="text"/>

UWO EMAIL	<input type="text"/>
SIGNATURE	<input type="text"/>

C. Seconder Information (please print clearly)

LAST NAME, FIRST NAME	<input type="text"/>
DEPARTMENT	<input type="text"/>

UWO EMAIL	<input type="text"/>
SIGNATURE	<input type="text"/>